Transitions in life are generally challenging, but challenges often bring great opportunities. Your student’s transition to Florida College represents a number of wonderful new avenues to experience. With the new academic year quickly approaching, the college asks you to carefully read the information on these pages. As always, if you have further questions or concerns, do not hesitate to call on us. It is our privilege to serve our God and your student.

STUDENT LIFE
Dr. Jason Longstreth, Dean of Students

The dean of students office is responsible for several related areas of importance to our students, including campus life, health and safety, residence halls, and discipline.

CAMPUS LIFE
There are multiple opportunities for your student to become involved in campus life. Student societies offer intramural sports, service opportunities, and a spiritual environment for social activities. Music, education, science and theatre are among the pursuits of various other organizations; Sower’s Club and YWTO provide focused spiritual opportunities for growth. Students are encouraged to pursue an active campus life while pursuing their academic studies. Doing so not only aids them in settling into the college’s environment and making new friends, but fits the college’s mission of educating “the whole man.”

RESIDENCE HALL SUPERVISORS
Each residence hall has a supervisor who is responsible for the general welfare of students in their residence halls. These supervisors care deeply about all students in their halls, and work closely with the dean of students on their behalf. Please feel free to call them if you have any questions or needs for your student. They may be reached at the following numbers:

- Mr. Rene Anderson 813.899.6821
  (Men: Boswell) andersond@floridacollege.edu
- Mrs. Amy Hester 214.799.9741
  (Women: Jennifer) hestera@floridacollege.edu
- Mrs. Becky Cawthon 813.988.5131 x430
  (Women: Hinely) cawthonb@floridacollege.edu
- Ms. Judy Bertram 813.988.5131 x117
  (Women: College) bertramj@floridacollege.edu

OVERNIGHT SIGN-OUT
Students are permitted to leave campus overnight if parental permission is given through the dean of students office. You may fax, mail or email (mitchellk@floridacollege.edu) a letter giving permission as you deem appropriate.

GUESTS IN THE RESIDENCE HALLS
Students may have visitors in the residence halls provided they make prior arrangements with their residence hall supervisor and the dean of students office. We ask that guests stay for no more than three nights on a given visit.

WINTER & SPRING BREAKS
The Florida College campus is closed during Winter Break between the fall and spring semesters and spring break. The residence halls are closed at these times. Although parents assume full responsibility for their son’s or daughter’s whereabouts and activities during these breaks, students are still expected to abide by the college codes even while away from campus, since they are still enrolled.

CONDUCT
This college is not ashamed of the high standards for personal, social and moral behavior set for its students. It is quite likely you and your student chose Florida College in part because of these standards, which are grounded in biblical principles and God’s will for man. As dean of students, I ask you to review the college codes at floridacollege.edu/admissions/new-student. These codes are continually reviewed by a committee of the faculty and are approved by the faculty as a whole. We are committed to maintaining a high moral standard, based on the Word of God. This commitment is reflected in our faculty, staff, administration, courses, extracurricular activities and regulations regarding student life. Our desire is to provide a wholesome spiritual environment where your student can grow in his or her service to God and to man. We hope that you will support us in this aim.

By enrolling at Florida College, your student has agreed to conform to the standards we have set for our student body. These standards are designed to promote holiness and godliness. They are not merely man-made rules, but are intended to reflect the higher standard that is given to us by the One we serve. Again, we hope you will join us in our efforts to please Him in all that we do.

If you ever have questions concerning the college codes, please do not hesitate to contact the dean of students office (or me directly).
ACADEMICS

Dr. John B. Weaver, Academic Dean

The liberal arts education offered by the academic community at Florida College is based on our faith in God. The unity and wholeness of all knowledge stands on the foundation of God as the Creator. That’s why the only truly complete education is one in which we can see all truth in the context of the Author of truth. So every academic discipline at Florida College is taught using the foundation of biblical truth. Such an education will help prepare students for lives of service to God and mankind.

Florida College seeks to offer a balance of appropriate academic support to our students, and to help them learn to take increasing responsibility for their own learn. To accomplish these goals, the college offers the following services.

GRADE REPORTS

Ultimately, students have the responsibility to be transparent with their parents regarding their academic progress. However, parents may be notified about poor grades early in a semester, and in some cases a notice is sent after an initial exam. Parents will be able to monitor their student’s progress at any point during a semester as well as after the conclusion of a semester through FalconLink, the online student portal. It will be up to the student to provide their parents with the necessary login information (username and password) to access the student’s grade reports. Final letter grades for a course will not be viewable in FalconLink until after the student has completed an online evaluation of the course.

ACADEMIC ADVISING OFFICE

The academic advising office, within the college’s Center for Academic Excellence, takes the lead role in coordinating our various methods of supporting and enhancing student learning on campus. The college’s Supplemental Instruction (S.I.) program, and academic labs in communication, mathematics, biblical studies, writing and music theory are coordinated and supported through the academic advising office. Further, both remedial and special needs students are mentored, as well as students on academic probation—with the aim of directing these students on a path to academic success, and service beyond this campus.

ORIENTATION & SUPPLEMENTAL INSTRUCTION

The role of Florida College in helping students grow in every good way—as our mission holds to educate the “whole man” in terms of developing spiritually, intellectually, physically and socially—begins soon after arrival. Orientation sessions—conducted in various venues on campus by a variety of faculty and staff—introduce opportunities available at the college, and focus on helping new students find their place within our community of Christian scholars. One important aspect of orientation is introducing new students to Supplemental Instruction (S.I.). The S.I. program, led by Professor Andrea Hastings, aims to help students become more effective in study skills and time management, as well as sharpen their knowledge and skills with a specific academic discipline.

FACULTY SERVICES

Each of our students is assigned to a full-time faculty member, whose service includes helping guide students into proper courses and degree plans. As our students progress into bachelor’s degree programs, our department chairs take direct responsibility for degree audits and guidance toward degree completion and transition into post-graduate employment or further professional training.

BUILDING A FOUNDATION FOR SUCCESS

The college has remained fully accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for over several decades. Accreditation by SACSCOC verifies a strong institutional standard has been met. Regional accreditation guarantees that course credits earned at the college are accepted nationwide, as SACSCOC administers standards in cooperation with other regional accrediting agencies across the country.

While the college offers a number of bachelor’s degree programs, students intending to transfer before completion of either the A.A. or bachelor’s are consistently advised to consult carefully with the intended transfer institution, to ensure that the proper core courses are completed here. Absent a degree completion at any institution, transcripts are examined to determine what courses are accepted as “elective” credit within a program and which count directly toward degree completion—a common policy that is followed here when students transfer from another college to us.

Working in cooperation with an academic advisor, the academic advising office and our various department chairs, a student should determine a major to follow, so that a viable plan for degree progression can be established early in their tenure here. We share a common interest with parents in helping our students cut the straightest path to degree completion, as we all labor so that our students are equipped to serve more effectively beyond this campus; we all have a vested interest in strengthening the Kingdom, as well as the free society we are blessed to enjoy.

FINANCES

James Lewis, Chief Business Officer

We want to help you with your financial matters as much as possible. The key to managing this area successfully is beginning early. Here are a few things to help you prepare. The college catalog contains more detailed information.

PAYMENT AGREEMENT

The payment agreement must be signed prior to registration. The agreement, signed by both the parent and student, includes important information about payment responsibilities and deadlines.

FINANCIAL AID

All questions regarding student loans, grants, scholarships, Adopt funds, work contracts and other financial assistance
should be directed to our financial aid office. Important information may be found at floridacollege.edu/financial-aid. Please submit all paperwork early in order to meet all required deadlines.

**PRE-BILL**
In mid-July, a pre-bill is sent, which shows all estimated charges and financial aid. The pre-bill represents the most accurate estimate of your out-of-pocket net expense. Payment arrangements and deadlines are included with the pre-bill.

**MISCELLANEOUS EXPENSES**
In addition to tuition, room and board expenses, course or lab fees may be charged to the student’s account. All other fees and expenses (required exams, fines, permits, bookstore purchases, withdrawal fees, etc.) must be paid with cash, check or credit card. Withdrawal fees must be paid prior to the withdrawal.

**ROOM SECURITY DEPOSIT & ROOM INSPECTIONS**
Everyone’s help is needed to maintain our facilities. Students will be held accountable for damage they cause in residence halls or elsewhere on campus.

Each room, adjoining halls, and common areas will be inspected when students check in, throughout the semester, and when they check out. Charges for damages may be assessed during the semester. As charges are incurred, the student will be notified, and fees will be assessed against the room deposit. The college may periodically request a replenishment of the room deposit if it drops below 50% of the initial amount.

**INSURANCE**
Students should have an insurance identification card to show proof of health insurance coverage in case of illness or injury. Student athletes’ personal medical insurance is considered primary in all cases; the college insurance policy for athletes is secondary coverage.

The college does not insure the personal belongings of students living in the residence halls. Many homeowner’s policies already provide coverage for personal property lost or stolen while at college. Parents are advised to consult their insurance representative for information.

**REFUNDS**
Please see the college catalog on our website for a detailed explanation of the refund policy. No refund of tuition will be given for courses dropped after the last day to register for a full load. Withdrawing from the college or dropping a course may also affect any financial aid a student is receiving.

Federal regulations stipulate that money refunded first must be returned to the financial aid source.

**UNPAID ACCOUNTS**
The college may withhold student grades and transcripts if a balance is owed on the student’s account.

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**CONTACT INFORMATION**
If you need assistance, contact the individuals below at your convenience. Call 813.988.5131 and enter any extension to reach the appropriate office.

**Dr. H.E. “Buddy” Payne, Jr.**
President
payneb@floridacollege.edu • x102

**Dr. John B. Weaver**
Academic Dean
weaverj@floridacollege.edu • x115

**Dr. Jason Longstreth**
Dean of Students
longstrethj@floridacollege.edu • x162

**Todd Chandler**
Director of the Academic Advising Center
chandlerjt@floridacollege.edu • x311

**James Lewis**
Chief Business Officer
Financial & campus operational matters
lewisj@floridacollege.edu • x126

**Holly Cabina**
Academic Advising Coord.
cabinah@floridacollege.edu • x273

**Adam Olson**
Chief Advancement Officer
olsona@floridacollege.edu • x195

**Virginia Maness**
Director of Admissions & Retention Services
manessv@floridacollege.edu • x165

**Colleen Engel**
Coordinator of Admissions Data
engelc@floridacollege.edu • x152

**Ryan Barclay**
Registrar
barclayr@floridacollege.edu • x142

**Erin McAllister**
Financial Aid Director
mcallister@floridacollege.edu • x134

**Bailey Crim**
Financial Aid Officer
crimb@floridacollege.edu • x137

**Jonathan Rae**
Director of Information Technology
rae@floridacollege.edu • x201

**Wanda Dickey**
Library Director
dickeyw@floridacollege.edu • x211

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**IMPORTANT DATES**
Visit floridacollege.edu/events for a complete schedule of the academic year.

**FALL SEMESTER**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>8/17-19</td>
<td>Orientation and advising</td>
</tr>
<tr>
<td>8/20</td>
<td>Classes begin</td>
</tr>
<tr>
<td>8/25</td>
<td>Last day to register for a full load or add a class</td>
</tr>
<tr>
<td>10/5-9</td>
<td>Mid-term exams</td>
</tr>
<tr>
<td>10/14</td>
<td>Fall Break (one day)</td>
</tr>
<tr>
<td>10/23</td>
<td>Last day to drop a failing course without receiving an “F”</td>
</tr>
<tr>
<td>11/3</td>
<td>Fall Break (one day)</td>
</tr>
<tr>
<td>11/24</td>
<td>Last Day of On-campus Classes</td>
</tr>
<tr>
<td>11/25</td>
<td>Resident Halls Close at Noon for the Semester</td>
</tr>
<tr>
<td>12/1-4</td>
<td>Online Instruction</td>
</tr>
<tr>
<td>12/7-10</td>
<td>Online Final Exams</td>
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</tbody>
</table>

**SPRING SEMESTER**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>1/9</td>
<td>Residence halls open at noon</td>
</tr>
<tr>
<td>1/11</td>
<td>New student orientation, advising and registration</td>
</tr>
<tr>
<td>1/12</td>
<td>Classes begin</td>
</tr>
<tr>
<td>1/15</td>
<td>Last day to register for a full load or add classes</td>
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<tr>
<td>1/18</td>
<td>School holiday</td>
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<tr>
<td>3/1-5</td>
<td>Mid-term examinations</td>
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<tr>
<td>3/15-19</td>
<td>Spring break (Residence halls closed)</td>
</tr>
<tr>
<td>3/26</td>
<td>Last day to drop a failing course without receiving an “F”</td>
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<tr>
<td>4/29</td>
<td>Last day to drop a course</td>
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<tr>
<td>5/1-5/5</td>
<td>Final examinations</td>
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<tr>
<td>5/7</td>
<td>Graduation</td>
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<tr>
<td>5/8</td>
<td>Residence halls close at noon</td>
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